

**Skaneateles Library Association  
Regular Meeting Minutes  
December 11, 2018**

**Present:** President Danette Davis, Vice President David Graham, Secretary Laurie Spencer, Trustees Paula Conan, Scott Elia, Susanne Guske, Dave Hempson, Dave Lee, Todd Marshall, Peg Whitehouse, Bob Lotkowitz, Amanda Latreille, Karen Morrissey Bedard and Andrew Hagen, Library Director Nickie Marquis and Assistant Library Director Deanna King.

**Absent:** all present

President Danette Davis called meeting to order at 6:34 p.m.

There being no objections, the November 13, 2018 Regular Meeting Minutes were approved

President Davis introduced guest Lynda Quick, Superintendent Skaneateles School District. Superintendent Quick presented overview of last three months in position. Stated School District partner of Skaneateles Library.

Public Comment: none

**Nominating Committee:** President Davis thanked Nominating Committee on behalf of Library Trustees. Trustee Graham introduced the following Board of Trustees for nomination: Manny Arroyo, Larry Palmieri and Amy Rolleri. Election will be held at January 31, 2019 Annual Meeting.

Trustee Conan exited at 7:00 p.m.

**Barrow Report:** Trustee Latreille presented Skaneateles Library Association Board Resolution for Directors and Officers Liability Insurance Coverage. Motion made by Trustee Hempson, seconded by Trustee Guske and unanimously passed to accept Board Resolution. Trustee Latreille updated SLA Trustees on Barrow Task Force.

**Directors Report:** Director Marquis distributed Christmas cookies from library staff to SLA Board members. Dickens Christmas Book Sale generated \$2800.00 in sales. The library will soon be subscribing to Morningstar Investment Research Center. It is a comprehensive tool that features financial information, reliable portfolio analysis, information about investment options and up-to-date financial news.

Governance Committee: Sexual Harassment Training will be provided to library staff annually. Motion made by Trustee Marshall, seconded by Trustee Hempson and unanimously passed to approve Sexual Harassment Policy.

Treasurer's Report: Treasurer Hagen distributed Monthly Report and Current Balance Sheet ending 11/30/18.

Communications Committee- Trustee Guske reported Committee working with Strategic Communications. Working on: Communications Plan, Library at a Glance Document and summary of why action needs to be taken and challenges faced by library.

Site Committee: Trustee Elia reported the committee continues to explore feasibility of possible library sites including current one.

Public Comment: None

President Davis moved to adjourn meeting, seconded by Trustee Hempson, and the motion unanimously passed. Meeting adjourned at 8:08 p.m.

**Next Meeting: Thursday, January 31, 2019 at 6:30 p.m.**

Annual Meetings of Skaneateles Library Association and John D. Barrow Art Gallery, followed by regular January meeting of the Skaneateles Library Association Board of Trustees.

Respectfully submitted,

Laurie Spencer, Secretary