Skaneateles Library Association
Board of Directors’ Special Meeting
Thursday, March 9, 2017

Present: Scott Elia, President; David Graham, Vice President; Andrew Hagen, Treasurer; Danette Davis, Secretary; Gina LaRosa Benedict; Mike Cirincione; Paula Conan; Geralyn Huba; David Lee; Bob Lotkowiczt; Todd Marshall; Sharon O’Connell; Laurie Spencer; Peg Whitehouse; Nickie Marquis, Library Director; Jessica Millman, Project Bookends Director; Deanna King, Assistant Library Director.

Presenters:

Holmes, King, Kallquist, architects: Bruce King, Julia Marshall, Terry King
Butler Rowland Mays, architect: Paul Mays
Environmental Design and Research: Joanne Gagliano, Jane Rice
VIP Structures, Construction Management: Dave Nutting

Members of the Public: approximately 30 members of the public were present. The sign-in list will be attached to the official copy of the minutes at the library.

President Elia called the meeting to order at 6:35 PM. He explained that the purpose of tonight’s meeting is to introduce the teams involved in the planning and feasibility studies and allow the Library Board of Trustees to ask questions.

Holmes, King, Kallquist: Bruce King explained that from the design perspective, his team members will be listening at the community forums for input and then using these ideas and comments to come up with schematics to be used at planning approval presentations. No building size or budget is assumed at this stage to allow for the free flow of ideas and information gathering. Mr. King presented a timeline while acknowledging that the schedule may need to be adjusted.

Butler Rowland Mays: Paul Mays explained that he has been working with the Library Board of Trustees for the past 2-3 years when the board was formulating a plan for future expansion. Mr. Mays was involved in the previous public forums and presentations. When the Stella Maris opportunity arose, he assisted in examining the pros and cons of a new site vs. an expansion at the existing site. Mr. Mays is working with the other design teams using his expertise in interior library design and day-to-day library operations.

VIP Structures: Dave Nutting explained his firm’s function in developing a budget and working with the design teams to stay on track with costs while overseeing feasibility of construction materials and systems, efficiency, etc. He would get three complete estimates before any project went out to bid and would talk to and evaluate potential bidders.

Environmental Design and Research: Joanne Gagliano explained EDR’s role in landscape architecture, civil engineering and site lay-out. They examine green spaces, storm water management, parking, setback from the road, and evaluation of existing trees on the property. They strive to enhance pedestrian
walkways, rather than only designing for access by vehicles. Their design work will contribute to presentations for zoning permissions.

**Environmental Design and Research:** Jane Rice will be coordinating community outreach sessions. Information will be updated on the library’s webpage. There will also be focus groups for targeted user groups, as well as a webinar to allow snowbirds and others who are not able to attend a session in person to participate.

Members of the library board asked questions of the presenters. Then President Elia opened the meeting to public questions and comments. He encouraged everyone to attend a community workshop.

The following community workshops have been scheduled:

Thursday, March 23 from 1:00-3:00 PM at the Fire Hall

Thursday, March 23 from 6:30-8:30 PM at the High School cafeteria

Saturday, March 25 from 9:00-11:00 AM at the Skaneateles District Office Bldg., 49 E. Elizabeth St.

Tuesday, March 28 from 6:30-8:30 PM at the Skaneateles District Office Bldg., 49 E. Elizabeth St.

Wednesday, March 29 from 1:00-3:00 PM, Webinar (log-on information will be posted on the website when available).

Other focus sessions can be arranged by contacting Jessica Millman at jessica.millman@skanlib.org

The meeting was adjourned at 8:10 PM

Respectfully submitted,

Danette Davis, secretary
SKANEATELES LIBRARY BOARD MTG
3-9-2017
WELCOME! PLEASE SIGN IN:

NAME

Lucy Williams
Rich Herlihy
Jonathan Mafette
Sue Ann Bossi
Dean Pelleman
Neil/Keith Staedel
Milt Jottie Cogsdell
Meg Lynch
Rita Tomlinson
Marianne Brennan
Melissa + David Pithoel
Amy Neumann
Cara / Stake Cey
Andy Ramsland
Glenna Wisniewski
Bart and Glenna Gray
Julia Wamp

ADDRESS

179 E, Genesee St
129 E Genesee
W&K Journal

1794 Tamawack Trail
3 & East Clinton Street
6 Tensal Lane
168 S. Genesee St.
7 Goodspeed Place
44 E Lola St

25 E. E717
141 E Genesee St.

101 Rambler Wood Dr.
21 Golf St.
181 EAST GENESSEE
3904 Highland Ave
146 E. Genesee St.
2382 County Line Rd.
Barbara Schramm
Richard Bowi
Sue Moore
John Moore
Rich Westervick
Lynne Palmer
Dessa Peterson

51 E Lake St
300 E Lake St
5 Sachem Drive
5 Sachem Drive
27 E Harris St

18 Goodspeed Place
1446 Old Seneca Tpk