

Skaneateles Library Association
Regular Meeting Agenda
September 11, 2018

Present: President Danette Davis, Vice President David Graham, Secretary Laurie Spencer, Trustees Peg Whitehouse, Paula Conan, Scott Elia, Susanne Guske, Dave Hempson, Amanda Latreille, Dave Lee, Bob Lotkowitz and Todd Marshall; Library Director Nickie Marquis and Assistant Library Director Deanna King.

Absent: Treasurer Andrew Hagen and Trustee Karen Morrissey Bedard

President Danette Davis called meeting to order at 6:30 p.m.

There being no objections, the August 14, 2018 Regular Meeting Minutes were approved

Public Comment: none

Library Director's Report: Director Marquis' written report was previously distributed. She commented the Manhattan Short Global Film Festival will be screening across six Continents Sept. 27- Oct. 7, 2018. Viewing in Skaneateles will take place on 9/28/18. Attendees will be voting for both best film and best actor.

Circulation numbers were reviewed and discussed. Trustee Lee suggested that the numbers be shared with the public.

GO LIBRARY were also discussed; re-advertising the availability of that service was discussed.

Skaneateles Library participated in the 2018 Labor Day Parade. The board expressed its thanks to Mary Ellen Tornatore for organizing parade float, and to Trustee Lee for driving and providing the wagon.

Trustee Whitehouse complimented employee Mary Ellen Tornatore for so effectively communicating with hearing impaired persons at the service desk.

Other Business

Site Search Committee-Trustee Elia reported that the committee is continuing to explore feasibility of possible library sites including the current one.

Nominating Committee-Trustee Graham reported that Trustees Whitehouse and Graham will be departing the SLA Board in January 2019. Trustees Hempson, Lotkowitz and Spencer have

expressed willingness to continue on SLA Board. Trustee Marshall and former Trustee Sharon O'Connell will be serving on the Nominating Committee.

Treasurer Report: Trustee Guske reported that the library is in growth mode yielding positive results.

Proposed 2018-2019 Budget: Director Marquis presented proposed 2018-19 budget, which includes:

1. Investment in staff. Librarian for Kids and Teens position become full time.
2. State minimum wage increase .70 per year until 2020
3. Overall 2% increase in payroll line item
4. Technology- update & redesign website

Trustee Lee proposed a professional Energy Audit be completed.

Motion made to accept 2018-19 budget by Trustee Hempson, seconded by Trustee Elia; unanimously passed.

Motion by Trustee Hempson made to move 2016-17 residual funds of \$42,000 into existing savings, seconded by Trustee Whitehouse, unanimously passed.

Governance Committee: Trustee Conan presented the Governance Committee's recommended changes to the SLA by-laws at some length, with questions and discussion from various members of the board. The Governance Committee will present its final recommendations for consideration and decision by the Board at the October meeting.

Public Comment: Fran McCormick inquired as to where in budget was a full time Librarian for Kids and Teens position being funded? President Davis stated that funds were being moved from one line to another in budget, without impacting the bottom line. Fran also suggested that Library Newsletter be sent out to community via email.

Trustee Hempson moved to adjourn the meeting, Trustee Elia seconded, and the motion unanimously passed. Meeting adjourned 8:55 p.m.

Next Meeting: Tuesday October 9, 2018 at 6:30 p.m.

Respectfully submitted,

Laurie Spencer, Secretary