

**Skaneateles Library Association  
Board of Trustees Meeting  
March 12, 2019**

**Present:**

President Dave Hempson, Vice President Susanne Guske, Treasurer Andrew Hagen, Secretary Bob Lotkowitz, Trustees Paula Conan, Scott Elia, Dave Lee, Karen Morrissey Bedard, Manny Arroyo, Larry Palmieri, Amanda Latreille, Laurie Spencer, and Danette Davis. The Library Director Nickie Marquis and Assistant Library Director Deanna King were in attendance as well as Kim Baley from Buffington and Hoatland CPAs.

**Absent:**

Trustee Todd Marshall

**General:**

The meeting was called to order at 6:34 p.m.

There was one correction to the meeting minutes: Larry Palmieri was not in attendance last month. There were no other corrections or objections and the February 12, 2019 Meeting Minutes were approved.

**Treasurer's Report:** Kim Baley from Buffington and Hoatland CPAs reviewed a one-page summary of the 2018 Financial Auditor's Report for the SLA. In summary, Cash Equivalents and Current Liabilities decreased due to the return of residual funds to the donor from the Bookends project. However, Investment income as well as Revenue from contributions increased over prior years leaving the SLA in good financial position. Ms. Baley also reviewed changes that are coming for year 2020. They involve how revenue will be recognized and assets classified.

**Director's Report:** Director Marquis provided an overview of February and year to date activities and statistics. She also mentioned the Staff Development Day as well other programs that are upcoming. Director Marquis noted the Karen Land, an Iditarod Sled Dog Musher, will be doing a program on April 16 @ 6:30 pm.

**Updated Committees and Members:**

President Hempson reviewed the listing updated since the last meeting and requested if there were any other changes. Trustee Conan requested another member for the Nominating Committee. Trustee Spencer said she would volunteer. The listing will be updated to note this change. Trustee Conan also requested there be another member for the Book Sale committee.

**Long Range Planning Committee**

President Hempson said it was time to update the Long Range Plan for the next 3 to 5 years. He wants to streamline the process. A doodle poll will be sent out to committee members to setup the first meeting. There was discussion regarding the Barrow and what the options are for the gallery given the potential options for reconstruction of the existing facility or relocation to another site. A motion was made to have Trustee Conan consult with SLA attorney, Mackenzie Hughes, to review past records and determine the next steps to determine the legal options.

**Communications Committee:** Trustees Bedard & Guske reported the committee is working on Communications Handbook that would be an all-in-one place for communications info. The plan is to have a draft late April.

**Book Sale Committee:** Trustee Conan mentioned that Mary Giroux is will lead the event to take place July 11 through July 14. The committee needs an additional trustee on board.

**Building and Grounds:** There was a discussion about roof repairs and how it is funded. Trustee Lee will get a cost estimate. Also, Trustee Lee and Director Marquis will put together a list of potential maintenance projects for the Library.

**Public Comment:** None

With no public comment, a motion was made, and the board moved to go into executive session for purposes of discussing real estate at 7:56 p.m.

The executive session ended at approximately 8:41 p.m. and the meeting was adjourned.

**Next Meeting: Tuesday, April 9<sup>th</sup>, 2019 at 6:30 p.m.**

Submitted by,  
Bob Lotkowitz, Secretary