

**Skaneateles Library Association
Board of Trustees Meeting
April 9, 2019**

Present:

President Dave Hempson, Vice President Susanne Guske, Treasurer Andrew Hagen, Secretary Bob Lotkowitz, Trustees Paula Conan, Scott Elia, Manny Arroyo, Larry Palmieri, Amanda Latreille, Amy Rolleri, and Laurie Spencer. The Library Director Nickie Marquis and Assistant Library Director Deanna King were in attendance as well as Ken Entenmann and Barry Shay from NBT Wealth Management.

Absent:

Trustee Dave Lee, Trustee Karen Morrissey Bedard, and Trustee Danette Davis

General:

The meeting was called to order at 6:30 p.m.

President Dave Hempson handed out coffee cards in appreciation of National Library Week

There was one correction to the meeting minutes: Amy Rolleri was in attendance last month. There were no other corrections or objections and the March 12, 2019 Meeting Minutes were approved.

Attic Storage and Silence Room Assessment/Curation Status:

Peg Whitehouse gave a report on the “stuff” accumulated in the archives. Geralyn Huba along with Peg are reviewing all donations to the library. They will document and provide an inventory to the board. Nothing will be thrown out.

Book Sale:

Mary Giroux provided an update and progress to date on the upcoming book sale. Trustee Conan circulated sign-up sheets requesting volunteers for the event. The sign-up sheets will also be posted to the share drive. There will be a drive for children’s books in May.

Director’s Report:

Director Marquis provided an overview of March and year to date activities and statistics. Also, she would like bios for Board of Directors.

Treasurer’s Report:

Ken Entenmann from NBT Wealth Management reviewed the Library’s investments and suggested spending policy. He distributed and reviewed the handout that contained this information. He suggested the Library consider a 4% payout of its endowment based on the market value of the investments over the past 12 quarters. Trustee Elia noted that the Library has spent more over the past few years for planning purposes. President Hempson asked

Treasurer Hagen and Vice President Guske to review the options and suggest a plan to the board for review and approval.

Long Range Planning Committee

President Hempson reviewed the progress of the Committee. He referred to the April 1st meeting minutes (handout). He said members brought in concepts for three areas: Platform, Place and People. He asked for input from other board members. The committee will be doing a SWOT analysis at its next meeting.

Building and Grounds:

President Hempson said the roof of the Barrow and the maintenance list will be on the agenda for the next board meeting.

Committee Assignments:

President Hempson said anyone is welcome on any committee any time.

Communications Committee:

The committee (Vice President Guske, Director Marquis, and Assistant Director King) presented Part 1 of their report. The agenda included the Roles of the Communications Committee, About the Community we serve, and Bringing our mission and vision to life. The committee gave a slide presentation and a handout was provided. The committee asked for feedback. The next Part will be presented at the May 14th meeting.

Public Comment:

A comment was noted to make presentations public. There was other discussion. The meeting was adjourned at 8:17 pm.

Next Meeting: Tuesday, May 14th, 2019 at 6:30 p.m.

Submitted by,
Bob Lotkowitz, Secretary