

**Skaneateles Library Association
Board of Trustees Meeting
May 14, 2019**

Present:

Vice President Susanne Guske, Treasurer Andrew Hagen, Secretary Bob Lotkowicz, Trustees Paula Conan, Scott Elia, Manny Arroyo, Danette Davis, Dave Lee, Karen Morrissey Bedard, Larry Palmieri, Amanda Latreille, Amy Roller, and Laurie Spencer. The Library Director Nickie Marquis and Assistant Library Director Deanna King were in attendance.

Absent:

President Dave Hempson

General:

The meeting was called to order at 6:31 p.m. by Vice President Guske.

There were no corrections or objections and the April 9, 2019 Meeting Minutes were approved.

Director's Report:

Director Marquis provided an overview of April and year to date activities and statistics. She reviewed the new website for the Library. A comment was made to add a job search database to the site.

Treasurer's Report:

Treasurer Hagen reviewed last month statements and asked board if there were any concerns, question or comments. He also mentioned the need to develop a formal spending policy/procedure and capital reserve fund. There was discussion on both topics.

Long Range Planning Committee

Trustee Latreille reviewed progress to date of the committee. A SWOT analysis was done at the last committee meeting. The goal of the committee is to develop a plan for 2020 to 2025. The next committee meeting is June 6 at 5:45 p.m.

Building and Grounds:

Trustee Lee reviewed the Building Maintenance and Improvements Budgets listing provided at the meeting. He reviewed each item and answered questions by the board. He mentioned that most items would qualify for construction grants; however, the maintenance items would not. Some items need to be done soon and do not fit within the timeframe to receive a grant.

Book Sale:

Trustee Conan provided an update and progress to date on the upcoming book sale. The move to the Village Hall will begin in early June. There is a need for 8 foot long tables.

*Working to realize our Vision to be the cultural and informational hub of a vibrant, thriving community
by creating spaces and experiences that are welcoming, enriching and sustainable.*

Communications Committee:

The committee (Vice President Guske, Trustee Bedard, Director Marquis, and Assistant Director King) presented Part 2 of their report. The agenda included a review of Part 1, how have libraries evolved, how has our library evolved, and are we meeting our community's needs. The committee gave a slide presentation and a handout was provided. The committee asked for feedback.

Public Comment:

There were several comments by the public and other discussion.
The meeting was adjourned at 8:30 pm.

Next Meeting: Tuesday, June 11th, 2019 at 6:30 p.m.

Submitted by,
Bob Lotkowitz, Secretary