

**Skaneateles Library Association  
Board of Trustees Meeting  
June 11, 2019**

**Present:**

President Dave Hempson, Vice President Susanne Guske, Secretary Bob Lotkowicz, Trustees Paula Conan, Scott Elia, Manny Arroyo, Danette Davis, Karen Morrissey Bedard, Larry Palmieri, Amanda Latreille, Dave Lee, Todd Marshall, Amy Roller, and Laurie Spencer. The Library Director Nickie Marquis and Assistant Library Director Deanna King were in attendance.

**Absent:**

Treasurer Andrew Hagen

**General:**

The meeting was called to order at 6:31 p.m. by President Hempson.

There were no corrections or objections and the May 14, 2019 Meeting Minutes were approved.

**Director's Report:**

Director Marquis provided an overview of May and year to date activities and statistics. She reviewed the draft amended Patron Code of Conduct and a Smoking Guidance document regarding a new NYS Law. The new law, prohibiting smoking on Library Grounds, will take effect June 19, 2019. A motion was made by Trustee Marshall to approve the Code of Conduct as amended and seconded by Trustee Conan. The motion passed unanimously.

**Treasurer's Report:**

Vice President Guske reviewed last month statements and asked board if there were any concerns, question or comments. She noted we are 2/3 through the fiscal year. She also reviewed draft of "Use of Investment Funds" Policy. The policy will be voted on next meeting.

**Long Range Planning Committee**

President Hempson gave an overview of the committee to date and the process to determine the plan. The meeting minutes from the committee's last meeting was distributed. The next meeting for the committee was set for June 24, 2019. The goal of the meeting will be to build SMART objectives, determine action plans, and evaluate next steps for the Library.

**Building and Grounds:**

Trustee Lee and Director Marquis reviewed the projects the Library will be applying for grant dollars. Director Marquis stated the match in prior years was 75% but may be a low as 50% this year based on proposed state budget. After projects are submitted and the county determines the match, the Library will re-evaluate whether to do all or a reduced project list. President

Hempson asked the Board and most indicated by a show of hands they were in favor of doing all the projects.

**Book Sale:**

Trustee Conan provided an update and progress to date on the upcoming book sale. She indicated the pricing structure was being reviewed and there was still a need for volunteers to help at the sale.

**Communications Committee:**

Vice President Guske said two presentations were given the past two meetings. She now needed to hear from the board. There was a roundtable starting with President Hempson. Each member of the board gave their comments as the discussion went around the table.

**Public Comment:**

There were several comments by the public and other discussion. The meeting was adjourned at 8:08 pm.

**Next Meeting: Tuesday, August 13<sup>th</sup>, 2019 at 6:30 p.m.**

Submitted by,  
Bob Lotkowitz, Secretary