

MEETING MINUTES
Skaneateles Library Association
Board of Trustees Meeting
February 11, 2020

Present: President Dave Hempson, Vice President Susanne Guske, Treasurer Andrew Hagen, Secretary Danette Davis, Trustees: Manny Arroyo, Ralph DeMasi, Dave Lee, Bob Lotkowitz, Maura Molnar, Larry Palmieri, Amy Rolleri, Katrina Zepp.

Absent: Karen Morrissey Bedard, Patti Carey, Scott Elia, Amanda Latreille, Tara Lynn, Laurie Spencer

General:

The meeting was called to order at 6:30 PM by President Hempson.

Public Comment:

One member of the public spoke regarding accessibility to the second floor of the library.

Approval of Meeting Minutes:

The January 30, 2020 Regular Meeting minutes were approved.

The January 30, 2020 Annual Meeting minutes were approved with the correction of the spelling of trustee Manny Arroyo's name.

President's Report:

Future Plans: President Hempson reported that committees are continuing to work on the next steps for the future of the library.

ADA Accessibility: There was further discussion on the ADA accessibility of the second floor of the library. After learning of additional issues with a chairlift, research was done into a platform wheelchair lift. Architect Paul Mays has recommended the platform lift over a chairlift, but neither is ideal as compared to an elevator. Either of these choices would be expensive as a temporary measure. An elevator, although the preferred solution, would be considerably more expensive and may not make sense until a long range plan for the library building is finalized.

President Hempson recommended that the 49 Genesee Street Committee further investigate the options of a platform lift vs an elevator and report at the next meeting.

Treasurer Hagen brought up the possibility of holding board meetings at accessible sites.

New Trustee Orientation: New trustees should contact President Hempson regarding dates for orientation: either March 18th or 25th.

Shared Drive: Trustee Elia will report at the next meeting on a shared drive for trustees to share committee information.

Long Range Plan: The board met its goal of holding a vote at the December meeting to relocate the library while keeping the existing building for community use.

We are looking into outreach opportunities to the surrounding hamlets and rural areas, including holding board meetings at these locations.

Book Sale Committee: President Hempson asked trustees to contact him regarding volunteering to join the Book Sale Committee. Planning for this summer's sale will begin within the next month or two.

Library Director's Report:

The report had been emailed previously by Director Marquis.

Director Marquis stated that she had also emailed the Annual Report to the State. She went over some of the reported data including how the cyber-attack had negatively affected circulation statistics.

There will be a Trustee training session at the Liverpool Library. Director Marquis will send details.

Trustee DeMasi made a motion to accept the Annual Report. Treasurer Hagen seconded the motion and the motion passed unanimously.

Trustee Lotkowicz left the meeting at 7:15 PM

Treasurer's Report:

Treasurer Hagen stated that we are on track with finances, being 1/3 of the way through the fiscal year and having spent approximately 1/3 of the budget. Tax forms have been filed by accountants Buffington & Hoatland. The new Fundraising Committee is preparing to begin work.

Vice President Guske stated that the school district was withholding some of the library funding. More information will be presented at the next meeting.

Site Committee:

Trustee Elia will give a report at the next meeting.

Communications Committee:

Vice President Guske handed out a document sharing information which will be added to the slides for public presentations. The website will be updated with these new slides which present information on future library plans.

Barrow Gallery Update:

President Hempson thanked Trustee Roller and her husband Ron for taking on the role of interim directors of the Barrow Gallery. Trustee Roller reported that the computer files have been cleaned up, they will be making presentations to both local Rotary clubs in March, and are beginning work on grant writing.

Public Comment:

There were comments regarding the accessibility of the second floor. President Hempson responded that we will be looking into possible grants as well as speaking with an engineer or architect to discuss the best location for a future elevator. There will be further information at the next meeting.

The meeting was adjourned at 7:30 PM

Next Meeting: Tuesday, March 10, 2020

Submitted by
Danette Davis, Secretary