

APPROVED OPERATING BUDGET: 2022-2023

OPERATING INCOME

School district tax levy	364,000
Transfer from operational reserves	82,832
Book sales	30,000
Contributions + grants	13,250
Gallery reimbursements	3,200
State library aid	2,000
Library income (printing, etc)	1,300
Interest + dividends (operating)	950
Miscellaneous	250

TOTAL BUDGETED INCOME 497,782

PATRON SERVICES + PROGRAMS

Collection materials	55,000
Communications	6,000
Furniture + equipment	1,500
Hardware	1,000
Office + library supplies	8,000
Postage	700
Program presenter fees	7,245
Program supplies	5,500
Software + automation	11,240
Wages + payroll taxes	235,167
Benefits	29,260

Patron Services Total 360,612

BUILDING + OPERATIONS

Insurance	9,100
Janitorial services	8,000
Janitorial supplies	1,000
Lawn care	1,750
Miscellaneous	550
Repair + maintenance	7,500
Snow plowing	500
Trash pickup	675
Utilities	9,850

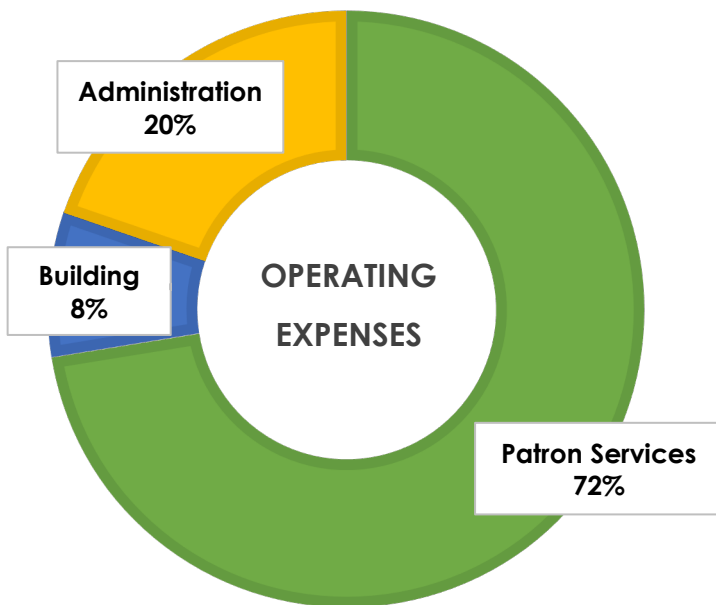
Operations Total 38,925

ADMINISTRATION

Bank service charges	250
Book sale expenses	4,000
Insurance	1,900
Miscellaneous	2,950
Postage	300
Professional + IT services	15,600
Seminars + training	1,750
Software	950
Wages + payroll taxes	59,844
Benefits	10,701

Administrative Total 98,245

TOTAL BUDGETED EXPENSES 497,782



EXPENSE CATEGORIES

Patron Services includes all physical and digital collection materials, databases, program fees and supplies, software and hardware for patron use and patron service staff.

Building + Operations costs include repair and maintenance, janitorial and property services, utilities and insurance.

Administrative costs include accounting, legal, IT and HR fees, directors and officers insurance, office expenses and bookkeeping and administrative staff.