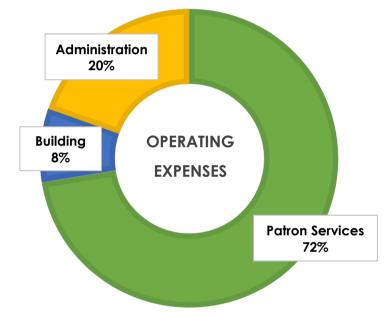
# APPROVED OPERATING BUDGET: 2023-2024

511,775

### **OPERATING INCOME**

School district tax levy	378,560
Transfer from operational reserves	76,515
Book sales	35,000
Contributions + grants	13,250
Gallery reimbursements	3,500
State library aid	1,500
Library income (printing, etc)	1,200
Interest + dividends (operating)	2,000
Miscellaneous	250

TOTAL BUDGETED INCOME



## **EXPENSE CATEGORIES**

**Patron Services** includes all physical and digital collection materials, databases, program fees and supplies, software and hardware for patron use and patron service staff.

**Building + Operations** costs include repair and maintenance, janitorial and property services, utilities and insurance.

Administrative costs include accounting, legal, IT and HR fees, directors and officers insurance, office expenses and bookeeping and administrative staff.

### PATRON SERVICES + PROGRAMS

Collection materials	53,000
Communications	4,000
Furniture + equipment	1,500
Hardware	2,000
Office + library supplies	8,000
Postage	700
Program presenter fees	9,300
Program supplies	4,000
Software + automation	11,700
Wages + payroll taxes	247,081
Benefits	29,496

Patron Services Total 370,777

BUILDING + OPERATIONS	
Insurance	9,000
Janitorial services	8,000
Janitorial supplies	1,000
Lawn care	2,275
Miscellaneous	800
Repair + maintenance	8,000
Snow plowing	500
Trash pickup	800
Utilities	10,350

Operations Total 40,725

ADMINISTRATION	
	250
Bank service charges	
Book sale expenses	2,000
Insurance	2,000
Miscellaneous	3,050
Postage	300
Professional + IT services	18,100
Seminars + training	1,500
Software	950
Wages + payroll taxes	61,070
Benefits	11,053
Administrative Total	100,273

TOTAL BUDGETED EXPENSES 511,775

# Skåneateles Library